

Gundaroo Soldiers Memorial Hall User Guide

There are 2 keys:

- Front door padlock (also the padlock on the cupboard in men's toilets which contains cleaning products & equipment, including spare toilet paper)
- Toilets (both men's & women's)

Water Pump

- Switch is located on left wall at the back of the stage
- This pumps water for toilets and all taps including the kitchen
- **Please turn pump off when you leave** (so we don't lose all our water)

Lights

- Most light switches are on the panel in the entry foyer of hall
- The extra string of lights in hall ceiling is operated from power-point switch on right hand side of stage and has a dimmer attached
- External floodlight switch is above the doorway from the supper room to the side paved area
- **Please turn off all lights when you leave**
- Toilet lights are on the hall foyer panel (indicator light in the foyer as well)

Hall Heating

- There are 4 main gas heaters on the walls in the hall.
- You will be shown how to turn on and off at the time of your key collection.
- If you use them be sure to turn them off when you leave.
- There is an extra charge of \$10 for the use of the gas heating in the hall.

Kitchen

- Lights on wall in kitchen
- Gas supply to stove & ovens is operated by lever to the right of oven, near floor. Gas flows when the lever is in line with the gas pipe, and gas flow stops when lever is turned to be at right angle to the gas pipe,
- Oven has pilot light
- Hot water in sink is an instant gas hot water system
- **Please turn gas supply off when leaving**

When you leave

- Please take all rubbish with you
- Please clean & lock toilets
- Please clean hall & kitchen & return furniture to where it originally was
- Please hang the keys on the back of the front door, locking the paddock in place as you leave.

Noise and Parking

- Please only park on the Road sides. Not in the vacant land next to the hall or in the shop/PO parking areas.
- After midnight, please turn music down to "background noise level" only, to comply with our licence requirements
- Please be considerate of our neighbours